



TLC Office Systems

Customer Name and Address

Upshur County Tax Assessor

215 North Titus

Gilmer, TX 75644

Remit to :

TLC Office Systems

8711 Fallbrook

Houston, TX 77064

713-695-3900

713-696-1820 - Fax

Contact Luana Howell

Phone 903-843-3085

Account # _____ ID # _____ Beginning Meter _____

Model MX283-R SN _____

Type of Agreement: TLC xxx Full Service _____ Standard Service _____

Base Amount Add to existing Agreement Quarterly Annually Monthly

B/W Images Included See existing Agreement Quarterly Annually Monthly

Color Images Included 0 Quarterly Annually Monthly

Overage Rates

Black / White Meter Charge See existing Agreement per image

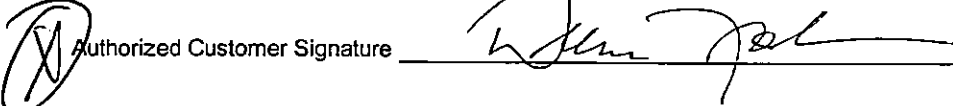
QTR	YR	MO
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Color Meter Charge 0.0000 per image

QTR	MO
<input type="checkbox"/>	<input checked="" type="checkbox"/>

If Annual = 1 year or _____ images, whichever occurs first.

IT Insurance Plan: \$10 per machine per month Yes No

 Authorized Customer Signature _____

Title _____

Authorized TLC Office Systems Signature  _____

Title GM of ET _____

Agreement to begin: See existing agreement 20 17

Agreement to End: _____ 20 _____

Notes: Add MXM283N to existing service agreement, Keep ARM237 on service agreement and in place. Will remain at same add.

if equipment under a lease agreement, maintenance must be maintained by TLC for the term of the lease.

Please see page 2 for terms and conditions. This Agreement becomes valid upon receipt of payment.

TLC Office Systems Corporation

Service, IT Service and Supply Agreement Terms and Conditions

1. This agreement shall remain in effect for the terms indicated on page one of this document and is non-cancellable. The base rate will remain in effect for the term of this agreement, however, overage charges are subject to change during the term of this agreement, without notice. This agreement shall become effective only upon acceptance and receipt of payment by TLC. This agreement will continue to renew unless cancelled with a 30-day written notice, by customer or TLC.

2. TLC Program - TLC Office Systems will provide, without additional charge, parts which have been broken or worn through normal use and are necessary for servicing and maintenance adjustments. TLC Office Systems will provide, without additional charge, labor necessary to replace aforementioned parts. TLC Office Systems will provide, without additional charge, toner, fuser oil, toner waste containers and developer to produce the base number of impressions per quarter (based on 8.5 x 11 copies, 8 % fill). Photoreceptor drums are included. Supply delivery charges are not covered by this agreement and will be billed to the customer.

Full Service Program - TLC Office Systems will provide, without additional charge, parts which have been broken or worn through normal use and are necessary for servicing and maintenance adjustments. TLC Office Systems will provide without additional charge, labor necessary to replace aforementioned parts. Photoreceptor drums are included. Supplies are not included.

Standard Service Program - TLC Office Systems will provide, without additional charge, parts which have been broken or worn through normal use and are necessary to replace for servicing and maintenance adjustments. TLC Office Systems will provide without additional charge, labor necessary to replace aforementioned parts. Photoreceptor drums are not included. Supplies are not included.

3. Parts damaged by misuse or carelessness will be charged to the customer in accordance with the TLC Office Systems parts price list. Labor to replace such parts may also be charged at the rates prevailing at the time such misuse or carelessness occurs.

4. All calls under this Agreement will be made during normal business hours (8 A.M. - 5 P.M. Monday through Friday) on the customer's premises at the address shown for the equipment described on page one hereof. Should the equipment be moved to a more distant zone; there will be an increase in the base rate. Customer agrees not to move the equipment without the consent of TLC Office Systems. Service calls required outside normal business hours will be billed for labor only at the prevailing rate.

5. This Agreement shall not apply to repairs made necessary by accident, misuse, abuse, neglect, theft, riot, vandalism, electrical power failure, fire, water, unauthorized supplies or other casualty or to repairs made necessary by service personnel other than those employed directly by TLC Office Systems. Service calls, or networking fees generated as a result of printing or scanning malfunctions when the copier/printer is networked from a computer workstation or network is not covered under this agreement unless the malfunction is caused by a component failure in the copier or printer. Charges for repairs or replacement due to such aforementioned conditions shall be borne solely by the Customer.

6. Under this Agreement, the Customer agrees to be responsible for keeping the copier replenished with the appropriate toner, fuser oil, waste disposal containers, liquid toner and dispersant. Service calls necessitated by the Customer's failure to replenish these supplies will not be covered under this agreement and shall be billed to the Customer at the prevailing labor rate. Labor for required developer exchanges (dry toner copiers only) is covered as a maintenance item under this Agreement.

7. This Agreement does not include any applicable Federal, State or Local taxes. Any and all such taxes levied or imposed, now or hereafter, by any government authority shall be paid by the customer, in accordance with the law.

8. This Agreement covers only the equipment purchased from TLC as part of this agreement.

9. This Agreement is not transferable by the Customer except with the written consent of TLC Office Systems.

10. This Agreement (consisting of the page one and page two of this sheet) constitutes the entire agreement between the Customer and TLC Office Systems with respect to furnishing of TLC Office Systems Service.

11. This Agreement shall be deemed fully executed and performed in the State of Texas, County of Harris, and shall be governed by and construed in accordance with the laws thereof. In any action, proceeding or appeal on any matter related to or arising out of this Agreement, the Customer and TLC Office Systems shall be subject to the personal jurisdiction of the State of Texas, County of Harris, including any federal or state court sitting therein, and all court rules thereof and shall accept venue in any federal or state court in Texas.

12. Facsimile equipment and Laser Printers shall be covered under Standard Service Agreement.


13. Inspections shall be necessary on equipment currently not under service Agreement. Service Agreement shall only be put in effect upon authorization of TLC technicians minimal criteria.

14. Prices are subject to change on term anniversaries, to reflect cost of living changes or age of equipment.

15. IT Network Connectivity consists of installation and configuration for up to five workstations per multi-functional machine itemized on contract. Each additional workstation will be billed at an additional rate. Maintenance agreement will cover network installation for 30 days from date of installation. Any changes or additions after this date will be billed at an hourly service charge; unless issue is a result of hardware failure on referenced imaging system.

16. IT Insurance Service Plan covers unlimited remote IT support in regards to referenced copier; after the initial 30 day setup period. Service Plan will cover unlimited IT support for changes or additions, after the installation period, via remote access. In the event, an onsite visit is required it will be billed with a twenty five percent discount off the standard hourly service charge.

I have read and agreed to the terms and conditions as itemized above

 initial & date 12/13/17

FILED
TERRI ROSS
COUNTY CLERK
JAN 31 AM 10:58
HARRIS COUNTY, TEXAS
DEPT. 1